

**Minutes of the meeting of the Bucknell Parish Council held on
8th January 2024 in the Village Hall**

Councillors present	Cllr Chris Wells (CW) [Chair
	Cllr Alexander Bowden (AB)
	Cllr Derek Hedges (DH)
	Cllr Richard Johnson (RJ)
	Cllr James Alcock (JA)
	Cllr Mrs Emma Evans-Roberts (EER)
Apologies received	
County/District Councillors present	There were no County or District Councillors present.
Members of the public present	There were no members of the public present

01.24.01 Apologies for Absence

Apologies had been received from Cllr Donna Ford

It is noted that there was no representation or apologies from District Councillors

01.24.02 Requests for Dispensations, Declarations of Interest, Gifts and Hospitality

- Cllr Hedges as a riparian owner and owner of Playing Field the bridleway leading to it and Trustee of Playing Field and Village Hall charities
- Cllr Alcock as tenant of the old Playing Field land and association with Smiths of Bletchingdon
- Cllr Wells as Treasurer of the Playing Field Association

01.24.03 Public Participation

There were no members of the public present

01.24.04 Councillor vacancies

No progress to date, but to remain as an agenda item.

01.24.05 Minutes

The minutes of the meeting held on 13th December 2023 were checked for accuracy and content, agreed as a true record of the meeting and signed by the Chair.

Actions from previous meeting

No	Detail	Owner	Update
12.23.01	Flooding – message to be put on Facebook	CW	Thames Water have attended. It appears

			that the sewer is flooded. Cllr Ford to be asked to liaise with Thames Water - AB to ask her
12.23.02	Removal of Flags around pole outside VH - report on FMS	Clerk	Agenda item 10
12.23.03	Clerk to create bank mandate for signature at next meeting	Clerk	completed
12.23.04	Clerk to instruct payroll re salary increase	Clerk	completed
12.23.05	23/03201/F Crossroads – Clerk to submit comment	Clerk	completed
12.23.06	Clerk to inform CDC of precept demand	Clerk	completed
12.23.07	Results of Fol request re Hawkswell to be sent to Jasper Van Thorn	CW	In hand
12.23.08	Clerk to speak to OCC re grasscutting maps and grant	Clerk	Agenda item

01.24.06 Communication

No communication had been received which had not been dealt with elsewhere.

01.24.07 Reports from District and County Councillors

No reports were available at the meeting.

01.24.08 Village matters

1. **Hawkswell Village** - no update
2. **Cherwell District Plan** – under consultation
3. **Traffic Calming** – CF to invite Dave Catlin to meet with councillors to discuss installation of SID

01.24.09 Old Playing Field Lease – Cllr Alcock exited the room for this discussion

AB had received a valuation from Cridland (valuation had been carried out for no fee but Cllr Bowden will make a gesture of thanks to James Cridland on behalf of the PC). Thorn Cottage will increase in value should the owner wish to purchase the land.

The PC need to decide if the land should be sold, with the possibility of purchasing Stans Land and if not the lease should be renewed and rent collected annually. A public consultation will be needed and it was agreed this would be done at the Annual Parish meeting, CW will write a business plan with various options and AB will contact the owner of Stans Land.

01.24.10 Highways

- **Union Jack flags** – Fix my Street responded saying it is the PC responsibility – no action to be taken

- **Grass cutting** - It was agreed not to accept the OCC offer of grant funding for grass cutting as the areas which need to be cut are complicated and need to be cut more than once a year which OCC is offering.

To be discussed at the March meeting – Clerk to prepare packs of all documents sent by OCC. Clerk to ask Primrose for a price for the Pond the triangle at the end of New Row/Middleton Road

01.24.11 Finance

- The following payments were approved for payment:

Bucknell PC Payments schedule January 2024				
meeting date		payee	Detail	Amount
08-Jan-24	1	TP Jones	payroll inv 1528	62.38
08-Jan-24	2	TP Jones	payroll inv 1581	62.38
08-Jan-24	4	Information commission		40.00
08-Jan-24	5	Cathy Fleet Clerk sal Jan	Figure tbc	
				164.76

- Financial position ytd – little change since last month
- Bank mandate – completed – Clerk to submit
- It was noted that the erroneously opened bank accounts have not yet been closed despite a letter being sent to Unity Trust and that service charge fees have been applied to the unused current account. Clerk to discuss with Unity Bank.

01.24.12 Planning

23/03573/F 14 Bainton Road - no objection; comment re parking due to proposed number of bedrooms – Clerk to draft comment, Cllr Hedges to approve, Clerk to submit

Signed Dated

Proposed dates of next meetings –second Monday of the month at 7.30pm, in Bucknell Village Hall
11 March, 13 May, 8 July, 9 Sept, 11 November

ACTION LIST SUMMARY

No	Action	Owner	Update
12.23.01	Flooding – AB to ask Cllr Ford to liaise with Thames Water re flooding issues.	AB	
01.24.01	Traffic Calming - Clerk to invite Dave Catlin (OCC) to meet with councillors to discuss installation of SID	Clerk	
01.24.02	Old Playing Field - CW will write a business plan with various options AB will contact the owner of Stans Land	CW AB	
01.24.03	Grass cutting - . Clerk to ask Primrose for a price for the Pond the triangle at the end of New Row/Middleton Road	Clerk	Awaiting response
01.24.03	Banking – Clerk to discuss closure of accounts and service charges with Unity Bank. Clerk to submit updated bank mandate	Clerk	Completed