

**Minutes of the meeting of the Bucknell Parish Council held on
10th March 2025**

Councillors present	Cllr Chris Wells (CW) [Chair]
	Cllr Derek Hedges (DH)
	Cllr Richard Johnson (RJ)
County/District Councillors present	
	Cllr Grace Conway Murray
	Cllr Donna Ford
Members of the public present	There were 4 members of the public present

03.25.01 Apologies for Absence

Apologies had been received from Cllr Nigel Simpson
The resignation, with immediate effect, of Emma Evans Roberts was reluctantly accepted and she was thanked for her work with the PC

The Clerk will inform CDC of this resignation and there are now 4 vacancies on the parish council so urgent recruitment is required.

03.25.02 Requests for Dispensations, Declarations of Interest, Gifts and Hospitality

- Cllr Hedges as a riparian owner and owner of Playing Field Land and Trustee of Playing Field and Village Hall charities
- Cllr Hedges as part owner of Manor farm
- Cllr Hedges declared an interest in agenda Items 8 and 11 and left the room for these discussions.
- Cllr Wells as Treasurer of NORA

03.25.03 Public Participation

There were 4 members of the public present , two potential co-optees, 1 member of the public representing NORA and one attending out of general interest.
Cllr Hedges informed the PC that he has removed the bunting from the pole near the village hall. Thanks were expressed to Cllr Hedges.

04.25.04 Minutes and actions

The minutes of the meeting held on 13th January 2025 were checked for accuracy and content and agreed as a true record of the meeting, subject to minor alterations made by the Chair.

Actions from last meeting

No	Action	Owner	Update
Sept24.01	Cllr Johnson will install the dog bin	RJ	The bin has been installed, but in the wrong place. The VH will be approached by DH for agreement for it to be on the

			corner of the village hall . To be discussed at VH meeting 16.1.25 The VH committee do not want the bin to be sited outside the VH so it will remain where it is. Action closed
Sept24.02	Cllr Ford will investigate the possibility of getting a weight restriction on the road through the village and Middleton Stoney Road to prevent HGVs using it.	DF	Outstanding.
Sept24.05	Clerk to re-submit application form to add signatories to Unity Bank account	CF	To be completed once new councillors are in post.
Nov24.01	Clerk to update Emergency Plan	CF	On-going
Nov24.02	Clerk to apply for £2.5K from the Councillor Priority Fund	CF	Completed. Donna to assist
Nov24.03	Fencing around the pond - EER to investigate	EER	Outstanding
Jan25.01	New councillors – CW to send out Mailchimp message and place item on website	CW	completed
Jan25.02	Old Playing Field Lease – councillor to be identified to take this forward	??	With solicitors
Jan25.03	Fly tipping - EER to provide Clerk with W3W locations	EER	Completed Fly tipping to continue to be reported as spotted.
Jan25.04	Precept – CW to send Mailchimp message to all residents explaining increase and requesting feedback	CW	Completed. Majority of feedback was positive.

03.25.05 Communications

- Email from Tim Coggins regarding mis information from Puy du Feu published in the Oxford Mail has been acted on by CW.
- There have been various emails regarding the resignations of councillors and also from potential co-optees as councillors which have been responded to.

03.25.06 **Co-option of councillors** There are currently 4 vacancies which are required to be filled urgently by co-option . Steve Read and Patrick Woodrow are keen to join the PC and it was therefore **RESOLVED** to co-opt them both as councillors.

03.25.07 Reports from District and County Councillors

Cllr Grace Conway Murray reported that CDC are making a small increase in council tax, garden waste charges are increasing.

Cllr Donna Ford– reported that OCC will make contact re the pond and flooding.

OCC are trying to get together with all landowners to co-ordinate their approach regarding repairing pipes. Additional staff have been recruited for dealing with flooding. OCC believes the PC is responsible for the land behind Trigger Cottage.

She also reported that it will be necessary to book appointments for Ardley tip in the future, so an increase in fly tipping is likely

Cllr Donna Ford will be standing down and she was thanked for her work with the parish council.

03.25.08 Village Matters:

- **Flooding** - discussed above . DH suggested that the PC writes to Thames Water indicating that the situation is not satisfactory - Donna to give contact details at Thames Water to Clerk.
- **Traffic calming** – DH wished to urge the PC to seriously consider the closing of Bainton Road. CW had written to OCC but received no response so will forward his emails to Cllr Ford who will chase up a response. .
- **Puy du Feu** – discussed under planning

03.25.09 Old Playing Field Lease

The new license agreement is being dealt with by ex-Cllr Bowden and is currently in the hands of solicitors and will hopefully be concluded within the next 2 months.

03.25.10 Highways

Traffic calming discussed above

03.25.11 Planning

PDF - The Scoping Opinion has been issued. Will be going to CDC Planning for pre application in June followed by the Planning application by the end of the year. It was agreed that it is important that the PC makes it clear what the village wants to get out of the proposal should it go head, i.e. S106 money, road improvements etc. Emails have been sent to various parish councils by PDF regarding mis information published in the Oxford Mail. It was agreed that care should be taken regarding the request for closure of Bainton Road. CPRE have requested info from PDF re the planned shuttle busses. If approved, the venue will be open all year for conferences of up to 500 people but not for shows which will only be from April to October. NORA (North Oxfordshire Resident Action) are dealing with the opposition to the proposal

Ardley Railfreight - OCC and CDC will be consultees and the proposal will go straight to the Secretary of State. Individuals can request to be representative in order to make comments.

Trigger Pond Cottage 25/00094/F - Application permitted

03.25.12 Finance

The payment schedule was approved. Payments will be set up on Unity by RFO and will be approved by CW and AB

Description	Payee	Invoice No	amount	VAT
Clerk salary Feb 25	Cathy Fleet		200.05	
Clerk salary March 25	Cathy Fleet		200.05	
Clerk salary underpayment	Cathy Fleet		14.8	
PAYE	HMRC		155.6	
Bicesterprint reimbursement	R. Johnson	27966	88.5	
Mailchimp reimbursement	Chris Wells		9.76	
Membership	OALC	B00015/2025/1	216	36
			884.76	

The bank reconciliation was accepted and approved.

The bank mandate will be updated once new councillors are in place.

Grant application funding for £3K has been requested from NORA (North Oxfordshire Resident Action) which is being set up as a Charity and future meetings will be minuted and sent to the PC. There is a core group of trustees and a number of people wishing to be involved, and a further group of people who will assist as required. NORA is set up as a result of concerns about the pace, scale and scope of development in the area. It was **RESOLVED** that this grant funding will be paid as soon as bank details are confirmed.

Items for information or next Agenda only – all items for the next agenda to be submitted to Bucknell.clerk@gmail.com by **6th May 2025**

Other matters

DH reported that VE day celebrations will include a church service and lighting of the beacon on playing field possibly with refreshments provided.

Dates of next meetings –second Monday of alternate months at 7.30pm, in Bucknell Village Hall

Dates for 2025:

12th May (APM and AMPC), 14th July, 8th September, and 10th November

Signed Dated

Action list summary

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