

**Minutes of the meeting of the Bucknell Parish Council held on
15th May 2023 in the Church**

Councillors present	Cllr Chris Wells (CW) [Chair
	Cllr Derek Hedges (DH)
	Cllr James Alcock (JA)
	Cllr Mrs Emma Evans-Roberts (EER)
	Cllr Alexander Bowden
Apologies received	Cllr Richard Johnson
County/District Councillors present	No County or District Councillors attended
Members of the public present	There were no members of the public present

05.23.01 Apologies for Absence

Apologies had been received from Cllr Richard Johnson

05.23.02 Requests for Dispensations, Declarations of Interest, Gifts and Hospitality

- Cllr Hedges as a riparian owner and owner of Playing Field Lane and Trustee of Playing Field and Village Hall charities
- Cllr Alcock as tenant of the old Playing Field land and association with Smiths of Bletchingdon
- Cllr Wells as Treasurer of the Playing Field Association
- Cllr Bowden as a neighbour of Trigger Pond and Old Playing Field

05.23.03 Public Participation

There were no members of the public present

05.23.04 Councillor vacancies

There remains a vacancy for councillor which is available for co-option. Councillors were urged to consider anyone who might be suitable and ask them to put themselves forward.

05.23.05 Minutes

The minutes of the meeting held on 13th March 2023 were checked for accuracy and content, agreed as a true record of the meeting and signed by the Chair.

05.23.06 Communication

- i. Other communication received Hiscox insurance renewal £484 Zurich quote is £241. It was **resolved** to take the Zurich quote and it was agreed that the Clerk will complete the application and arrange for payment to be made before 1st June.
- ii. New website - present website is antiquated and out of date. CW has

details of a new website and has set up a non live website for demo purposes . It will cost £84 for 1st year and £130 for 2 years and £180 for 3 years. The website uses the Wix platform. Other village organisations will also be able to use the website. It was suggested that a meeting be organised with other organizations to discuss. **AB to arrange meeting . CW to sign up for 3 years**

- iii. New document storage structure - Teams account has now become obsolete. CF has set up Google Drive for document storage/sharing It was agreed that councillors will set up gmail email addresses - **CF to send out format to all councillors.**

05.23.07 Reports from District and County Councillors

No councillors were present

05.23.08 Village Matters

Trigger Pond parking and associated issues

No update

Hawkwell Village

The decision has now been deferred to 27th July after which it may go out to consultation. **Communications will be sent out to the village after the July meeting.**

05.23.08 Old Playing Field Lease

An email had been received from Cllr Alcock formally offering £15000 for the purchase of the old Playing Field. Cllr Allcock left the meeting for this discussion. It was resolved to get the land valued - **CW to contact James Cridland for a valuation.**

05.23.09 Ownership of Parish land

The 2 plots of land under discussion are not registered with the Land Registry. There was discussion as to whether the PC should engage a solicitor to register the land to the PC. **AB will obtain land registry map of the boundary of the Old Coach House Stores**

05.23.11 Highways

The 20mph speed limit throughout the village is having no effect and speeding is a problem in the village. There was discussion regarding getting a SID . **CW to discuss with Dave Catling (OCC) options for traffic calming.**

05.23.12 Finance

The below payment schedule was approved

Description	Detail	Year End	Amount	Approved Date	Payee	1 Approve	2 Approve
Dog Bin Emptying	Winter22-23	May-23	63.49	15/05/23	CW	JA	EER
Helen White	Internal Audit	May-23	100	15/05/23	CW	JA	EER
Cathy Fleet	Clerk salary	May-23	471.09	15/05/23	CW	JA	EER
Zurich	Insurance	May-23	241.00	15/05/23	CW	JA	EER

Financial position year to date was approved and signed
The Internal Auditors report was accepted
The Annual Accounting Statement and Governance Statement were approved and signed.

05.23.13 Planning

Dewars Farm Quarry - **DH will put notes together notes for submission**
Planning Appeal ref: APP/C3105/W/23/3315849 (Firethorn) **JA to submit objection**

Items for information or next Agenda only – all items for the next agenda to be submitted to Bucknell.clerk@gmail.com by **3rd July 2023**.

Other matters

DH brought up the matter of parish funding and it was noted that the parish council has not provided any funding for the Coronation event and that the village hall has paid out £700. **CF to find out about the CDC grant funding available.**

EER asked if the dog poo bin could be moved from its present site and it was agreed it would be moved to the other side of the BT cabinet.

Date of next meeting – Monday 10th July 2023 at 7.30pm, in Bucknell Village Hall

Notes on declarations of interest; Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered. National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012

Signed **Dated**

ACTION LIST SUMMARY

No	Action	Owner	Update
May23.01	Clerk to complete the Insurance application	CF	
May23.02	Website - AB to arrange meeting with village organizations. CW to sign up to Wix for 3 years	AB CW	
May23.03	Document storage and email addresses - Clerk to circulate format for email addresses and provide access for councillors to g-drive All councillors to set up email addresses	Cf All	
May23.04	Hawkswell - Communication to be sent out to village after decision meeting on 27 th July	CW	
May23.05	Old Playing Field – CW to contact James Cridland for valuation of the land	CW	
May23.06	Parish Land - AB will obtain land registry map of the boundary of the Old Coach House Stores	AB	
May23.07	Dewars Farm Quarry - DH will put notes together notes for submission	DH	
May23.08	Firethorn planning application – JA to submit objection	JA	
May23.09	Clerk to find out about grant funding for coronation event from CDC	CF	