

Bucknell Parish Council**Meeting Minutes of the Parish Council Meeting held on 9 January 2023 at 7:30pm at the Village Hall****Councillors Present** Cllr Chris Wells (CW), Cllr Derek Hedges (DH), Cllr Richard Johnson (RJ) and Cllr James Alcock (JA)**In Attendance** Parishioners (Ms Emma Evans-Roberts (EER))**Apologies** Cllr Alexander Bowden, Cllr Donna Ford**Absent** Cllr Barry Wood, Cllr Ian Corkin, Cllr Patrick Clerk

| No | Item | Note | Outcome | Action By |
|----|---|---|---|-----------|
| 1 | To receive apologies for absence | Cllr Alexander Bowden and Cllr Donna Ford apologies received | | |
| 2 | Requests for Dispensations, Declarations of Interest, Gifts and Hospitality | Cllr Hedges as a riparian owner and owner of Playing Field land and Trustee of Playing Field and Village Hall charities Cllr Alcock as tenant of the old Playing Field land Cllr Wells as Treasurer of the Playing Field Association | | |
| 3 | Co-option of Councillors | Two Councillor vacancies are available to be filled by co-option. | Councillors asked to consider potential candidates for co-option. | All |
| | | Mrs Evans-Roberts has expressed an interest in being co-opted to the Council | Mrs Evans-Roberts continued to interested in co-option. On that basis it was RESOLVED to co-opt. Motion proposed by JA and seconded by RJ. EER joined the Council for the meeting. | |
| 4 | Previous Meeting Minutes | Minutes from the meeting dated 14 November 2022 were confirmed as an accurate record of that meeting. One point was missed from the minutes relating to the ownership of parcels of land in the village. | RESOLVED to accept the minutes. Signed and approved by CW. Written note added to indicate that the ownership of land item was missing from the minutes and that AB was investigating with Land Registry | |
| 5 | Report from District and County Councillors | No reports from any District Councillors. It was noted that PC has never attended a BPC meeting, whilst Cllr Corkin and Cllr Wood's last attendances were in February 2021 and March 2022 respectively | | |
| | | Cllr Donna Ford apologies were received as noted above and actions from previous meeting are detailed below | | |
| 6 | Clerk Position | Interest in the position was received from Cathy Fleet. Cathy has experience in clerking (currently does so for 4 local parishes and is looking to extend to others). CW has met with Cathy and subject to approval from Council we would look to offer the position as advertised. | RESOLVED to offer position of Clerk to Cathy Fleet. Proposed by DH and seconded by JA | CW |

| No | Item | Note | Outcome | Action By | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|---|---|---|-----------|-------------|-------------------|--------|----------|--------------------|--------|---|-----------|----------------------|--|--------------------|--------|------|----------------------------------|-----|-----------|-----------------|-------|-------|----------|------|-------|--------------------------|-------------|--------|--|----------|--------|--------|-----------|-----------|-----------------|-------|--------|--------|-----|---------------------------------------|----|--|
| 7 | Finance | <p>Invoices and payments approved for payment as presented in agenda and detailed below</p> <table border="1" data-bbox="837 188 1935 274"> <thead> <tr> <th>No.</th> <th>Date</th> <th>Description</th> <th>Detail</th> <th>Debit</th> <th>Year End</th> <th>Cheque No or BACS</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>30-Sep-22</td> <td>Grass Cutting - Pond</td> <td></td> <td>Debit</td> <td>Mar-23</td> <td>BACS</td> <td>210</td> </tr> <tr> <td>2</td> <td>21-Dec-22</td> <td>Stationery</td> <td>Chris</td> <td>Debit</td> <td>Mar-23</td> <td>BACS</td> <td>17.56</td> </tr> </tbody> </table> <p>Bank Accounts:</p> <p>As of 8 January 2023, the bank balances were as follows:</p> <p>Community Account :: £4,526.97 Savings Account :: £18,334.87</p> <table border="1" data-bbox="1131 450 1957 497"> <thead> <tr> <th>Date</th> <th>Description</th> <th>Detail</th> <th>C/D</th> <th>Year End</th> <th>Cheque</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>14-Nov-22</td> <td>Broadband</td> <td></td> <td>Debit</td> <td>Mar-23</td> <td>BACS</td> <td>-82</td> </tr> </tbody> </table> <p>Transactions since last meeting are as follows:</p> | No. | Date | Description | Detail | Debit | Year End | Cheque No or BACS | Amount | 1 | 30-Sep-22 | Grass Cutting - Pond | | Debit | Mar-23 | BACS | 210 | 2 | 21-Dec-22 | Stationery | Chris | Debit | Mar-23 | BACS | 17.56 | Date | Description | Detail | C/D | Year End | Cheque | Amount | 14-Nov-22 | Broadband | | Debit | Mar-23 | BACS | -82 | RESOLVED to pay invoices and payments | CW | |
| No. | Date | Description | Detail | Debit | Year End | Cheque No or BACS | Amount | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1 | 30-Sep-22 | Grass Cutting - Pond | | Debit | Mar-23 | BACS | 210 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2 | 21-Dec-22 | Stationery | Chris | Debit | Mar-23 | BACS | 17.56 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Date | Description | Detail | C/D | Year End | Cheque | Amount | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 14-Nov-22 | Broadband | | Debit | Mar-23 | BACS | -82 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | The end of year estimate of expenditure was presented to council together the proposed version of the 2023-2024 Precept. | RESOLVED to request a Precept for 23-24 of £6,663 | CW | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | <p>Funds in the savings account have been reviewed and have been allocated to potential liabilities that the Council may face in the future:</p> <table border="1" data-bbox="707 644 1173 938"> <thead> <tr> <th colspan="3">Savings Account - Fund Allocations</th> </tr> </thead> <tbody> <tr> <td>Balance</td> <td></td> <td>18334</td> </tr> <tr> <td>Potential election</td> <td>5000</td> <td></td> </tr> <tr> <td>Computer</td> <td>1000</td> <td></td> </tr> <tr> <td>Arnold Baker books</td> <td>200</td> <td></td> </tr> <tr> <td>Queen's Jubilee, remaining funds</td> <td>500</td> <td></td> </tr> <tr> <td>Traffic calming</td> <td>5000</td> <td></td> </tr> <tr> <td>Training</td> <td>2000</td> <td></td> </tr> <tr> <td>Asset Register - repairs</td> <td>2000</td> <td></td> </tr> <tr> <td>if non-quorate, cost from CDC to supply councillor</td> <td>2000</td> <td></td> </tr> <tr> <td>Sundry</td> <td>600</td> <td></td> </tr> <tr> <td>Potential costs</td> <td>18300</td> <td></td> </tr> <tr> <td>Excess</td> <td></td> <td>34</td> </tr> </tbody> </table> | Savings Account - Fund Allocations | | | Balance | | 18334 | Potential election | 5000 | | Computer | 1000 | | Arnold Baker books | 200 | | Queen's Jubilee, remaining funds | 500 | | Traffic calming | 5000 | | Training | 2000 | | Asset Register - repairs | 2000 | | if non-quorate, cost from CDC to supply councillor | 2000 | | Sundry | 600 | | Potential costs | 18300 | | Excess | | 34 | | |
| Savings Account - Fund Allocations | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Balance | | 18334 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Potential election | 5000 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Computer | 1000 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Arnold Baker books | 200 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Queen's Jubilee, remaining funds | 500 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Traffic calming | 5000 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Training | 2000 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Asset Register - repairs | 2000 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| if non-quorate, cost from CDC to supply councillor | 2000 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Sundry | 600 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Potential costs | 18300 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Excess | | 34 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 8 | <p>Village Matters</p> <p>a. Thames Water</p> <p>b. Ardley Incinerator</p> <p>c. Valencia</p> | <p>It was agreed that subjects on the Standing Items list would only be discussed at this or any future meeting if there were significant changes to update Council on</p> <p>The storm water drainage map provided by OCC is not at the level that we require. DF requested additional information, but the same map has been provided again</p> <p>Invitation for tours of the facility has been extended</p> | <p>RESOLVED to submit a Freedom of Information request to OCC for this information.</p> <p>DH to compile text detailing the information that we seek - CW to submit the request</p> <p>RJ and DH to attend.</p> | <p>DH</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

| No | Item | Note | Outcome | Action By |
|----|---|---|---|-------------------------------|
| | d. Traffic Calming | <p>Outcome of Village Survey shared. Limited responses. But generally in favour of a pedestrian crossing in one form at the crossroads. Those close to parking bay locations and some areas proposed for fencing grassed areas are concerned that parking issues will move elsewhere.</p> <p>Traffic volumes (in particular Bainton Road) have been alarming with Bicester Village Traffic (Boxing Day) and when there have been accidents on the M40. Over 6,000 vehicles used Bainton Road as a cut through when the motorway was closed in December over a two hour period</p> <p>20mph zone about to be effective in the coming week(s)</p> | Item to be 'parked' for now. Though do need to revert to OCC on the extension to and format of fencing around the pond and neighbouring areas. Next meeting for decision | |
| | e. Trigger Pond parking and associated issues | | | |
| | f. Hawkwell Village | <p>Now that the new planning committee has been defined, communicate with them and invite to attend the site.</p> <p>Planning committee now suggested to be in March 2023</p> | <p>RESOLVED to write to the committee</p> <p>Alert of meeting date as soon as known</p> <p>Convene the working group (Adrian Langdale, John Kightley, Chris Wells) prior to next meeting to agree next steps and communication plan</p> | <p>AB</p> <p>DF</p> <p>CW</p> |
| | g. Operation Menai Bridge | To be worked through with Church | | |
| | h. Dog Waste Bin | Replacement dog waste bin to be located in the same area as the previous bin agreed | | |

| | | | | |
|---|------------|---|--|----|
| 9 | S106 funds | Funding is available for Rights of Way improvements (ex Viridor) as well as from Heyford Park (£14K) and Elmsbrook (£37.5K) developments. Bucknell has ca. €52K available. Meeting with OCC being planned | RESOLVED to attend meeting and request Weight Limit restrictions across the village, except for access. Additionally to consider costs of vehicle activated speed signage (in view of 20mph) and a raised pedestrian crossing at the crossroads. Closure of Bainton Road to also be considered | CW |
|---|------------|---|--|----|

| | | | | |
|----|------------------------|------|--|--|
| 10 | Communication Received | None | | |
|----|------------------------|------|--|--|

| | | | | |
|----|---------------------------|---|--|----|
| 11 | Old Playing Field License | Renewal of Old Playing Field License is under review. | | AB |
|----|---------------------------|---|--|----|

| | | | | |
|----|------------------------|---|--|--|
| 12 | Items for next meeting | To be submitted to clerk email address no later than 27 February 2023 | | |
|----|------------------------|---|--|--|

| | | | | |
|----|--------------|--|--|--|
| 13 | Next meeting | Monday 13 March - 7:30pm - Bucknell Village Hall | | |
|----|--------------|--|--|--|

| | | | | |
|--------|--|-------|--|--|
| Signed | | Date | | |
| _____ | | _____ | | |